

## **GUIDE ON REQUESTING ACCESS TO RECORDS:**

If you are unsure whether or how many cases and records the police are having against/with you, we suggest that you apply for access to this information by the police. You can do that by contacting the local police department from whom you have been charged or where you might suspect that they are keeping information about you. You can find their e-mail on the Danish national police website. (Copenhagen police can be

contacted via: kbh@politi.dk)

We recommend that you clearly ask for ALL information police is processing about you. Be aware that you might get an overwhelming number of documents, and keep in mind that not all of them necessarily are active cases against you. If you need help going through those documents, feel free to contact us and we can find a time to look at them together.

Remember that police must be able to identify you to find the personal data they have about you. This means that they need your CPR-nr. (Acting in solidarity with your queer comrades, you can try identifying by giving your full name, address and date of birth instead. However, you risk that they will insist on getting your full CPR-nr before granting access to information)

Keep in mind, that if you want to apply for access to a specific case against you, it can help to have the police's Journal-number, which you can also apply for via e-mail.